

## ***Graduation Information for Families and Guests*** ***Sunday, May 17 and Monday, May 18, 2009***

Congratulations to the Wharton Class of 2009! To ensure that these occasions are enjoyed by all, below is important information for graduating seniors, their families and guests.

### **WHARTON UNDERGRADUATE CEREMONY**

**Sunday, May 17<sup>th</sup>, 9:00 AM**

**(Processional will begin promptly at 8:50AM)**

**Franklin Field, 33<sup>rd</sup> and Spruce/South Streets**

<http://undergrad.wharton.upenn.edu/commencement/index.cfm>

The Wharton Undergraduate Commencement Ceremony will take place at Franklin Field, 33<sup>rd</sup> and Spruce Streets, on the University of Pennsylvania campus. Following this ceremony, a celebratory reception with light refreshments will be held for Wharton undergraduates and their guests in the Baker Forum and Koo Plaza in Jon M. Huntsman Hall, 3730 Walnut Street.

- **Graduates must assemble in the parking lot adjacent to the North Stands of Franklin Field by 7:45 a.m.** to prepare for the ceremony. ***Graduates must arrive with cap and gown to participate.***
- **The Wharton Undergraduate ceremony will take place facing the East Stands of Franklin Field.** Graduates will be seated on the field and guests may occupy the upper and lower areas of the East Stands. Gates will open for family and guest seating at 7:30 a.m. Guests should enter the southeast gate (corner of South Street and Convention Avenue). The undergraduate processional will begin promptly at 8:50 a.m. and the ceremony will begin at 9:00 a.m. The ceremony is scheduled to last approximately two hours. ***Tickets are not required for admission.***
- **Parents and family members are prohibited from approaching the stage, student seating area, or the student procession to take pictures before, during, or after the ceremony.** Guests will not be allowed in the parking lot staging area. Pictures will be taken through an arrangement with a professional company, Legacy Photographics. Each student will be photographed as he/she crosses the stage and shakes hands with the Dean. Photos will be available for a fee, and you will be contacted directly by Legacy. Please see below for information on purchasing Penn graduation and Wharton graduation photos and videos.
- **Seating for Guests with Disabilities is available.** Seating for guests who use wheelchairs, as well as those with limited physical mobility or medical conditions, will be available both on the field and in the lower stands. Both of these seating areas are accessible from Spruce and South Street by car. This seating is reached through the entrance between the South and East Stands.

Please be aware that the stadium is bench seating. Due to space constraints, guests with limited mobility who are seated on the field may be accompanied by **one** escort only.

Arrangements for this type of seating may be made beginning February 1<sup>st</sup> by emailing Kim Hein at [deankr@wharton.upenn.edu](mailto:deankr@wharton.upenn.edu). In your email, please include your name, mailing address, number of tickets needed and whether or not anyone in your party utilizes a wheelchair. There is no guarantee that an accommodation can be made if the request is received after Friday, May 8<sup>th</sup>. Tickets will be mailed beginning in mid April.

## UNIVERSITY OF PENNSYLVANIA GRADUATION CEREMONY

**Monday, May 18<sup>th</sup>, 10:15 AM**

**(Processional begins at 9:30AM)**

**Franklin Field, 33<sup>rd</sup> and Spruce Streets**

<http://www.upenn.edu/commencement/>

Telephone hot line: 215-573-GRAD (4723)

The University Ceremony will take place at Franklin Field, 33<sup>rd</sup> and Spruce Streets, on the University of Pennsylvania campus.

- **The University Ceremony is from 10:15 a.m. – 12:00 p.m., and no tickets are required to attend.**
- **Parking for the University graduation ceremony is extremely limited.** Traffic will be very heavy in the area of Franklin Field and the Penn campus in general. We highly recommend the use of public transportation, taxicabs, or remote parking lots for those able to walk the distance. We also recommend that guests who expect to arrive on campus by car allow ample time to overcome the difficulties of limited parking and large volumes of traffic.
- **University ceremony limited mobility seating may be obtained by calling 215-898-7369 (voice) or 7803 (TDD).** *Please note: The University does not start taking requests until April 1, 2009.* Student participants who may also require special accommodations to participate in the various ceremonies should also contact these phone numbers.

## ADDITIONAL INFORMATION

- **The University prohibits the use of cell phones by students participating in any of the University's graduation ceremonies.** Students may NOT use their cell phones during the processions or ceremonies for any school, or during the general university ceremony.
- **Wharton Undergraduate Division and the University Commencement Ceremonies will be held rain or shine.** In the event of heavy rain, participants should feel free to wear rain gear over their gowns and carry umbrellas. The plans outlined above, and on the previous page, are predicated on no threat of severe weather. **In the event of severe weather the University ceremony and/or the Wharton Undergraduate ceremony may be moved to the Palestra.** There is the possibility that the Wharton Undergraduate ceremony may be cancelled if the severity of weather is extreme. Should such a cancellation be necessary, every possible

effort will be made to notify guests in a timely manner. We will post any ceremony change information on the Wharton Undergraduate Division website (<http://undergrad.wharton.upenn.edu>) as well as on our main office line (215-898-7608). Also, the University phone line (215-898-MELT (6358)) and radio station KYW (1060 AM) will carry and broadcast a specific message regarding the University ceremony change of venue or cancellation.

- **Diplomas will be mailed to each student's permanent mailing address by the Office of the Secretary of the University.** Students will receive their diplomas during the summer. Students should update their permanent mailing address by logging onto Penn InTouch (<https://sentry.isc.upenn.edu/intouch/>). Students who need proof of graduation more immediately may make arrangements with the Registrar's Office (second floor, Franklin Building) to receive an official transcript with degree confirmation, or request an official letter from the Wharton Undergraduate Division office. Letters are not available until after June 1, 2009; transcripts from the Registrar's Office may be available earlier. Please contact 215-898-7608 or [advising@wharton.upenn.edu](mailto:advising@wharton.upenn.edu) for an official graduation notification letter.
- **Ceremony announcements will be available in March.** Announcements for both the Wharton and University commencement ceremonies will be available in the Wharton Undergraduate Division (Suite G95, Huntsman Hall) in March. Each student is allowed eight (8) of each announcement.
- **Legacy Photographics will be at the ceremony to take a photograph of each graduate as they exit the stage.** There is no obligation to purchase pictures and each graduate will receive their ordering information directly from Legacy Photographics by mail before June 5<sup>th</sup>. To receive your proof three days after the event via email, please send your email address to [erica@legacyphoto.com](mailto:erica@legacyphoto.com). Please reference the graduate's name and Wharton School Undergraduate Ceremony in your email. For questions, call 800-447-2550 or visit [www.legacyphoto.com](http://www.legacyphoto.com).
- **Creative Video will be documenting the ceremony on film and will have DVDs available for purchase.** For more information, please visit [www.creativevideostore.com](http://www.creativevideostore.com).